



Woodfall Primary School
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19 June 2014

Dear Parents of 2RL and 2KT,

I am writing to inform you that Mr Lowry has been selected to attend Jury Service duties from Tuesday 1st July to Tuesday 15th July 2014. Unfortunately, the Jury Service cannot be rescheduled for a more convenient time as it has already been rescheduled once.

For the duration of his absence, Mrs Sarah Flood will be teaching 2RL. Mrs Flood is an experienced and excellent teacher who is looking forward greatly to working with 2RL and Mr Lowry's Maths group.

Should you wish to discuss this arrangement or any aspect of your child's development, please do not hesitate to contact me.

Yours sincerely,

Helen Hough
Headteacher

