

Clubs and Activities Agreement

As I am sure you appreciate, the staff responsible for clubs are concerned for all the children's safety and it is vital that we are aware of the whereabouts of children should they be unable to attend or in the event of a club being cancelled. With this in mind, please read the following points and take time to discuss them with your child:

- If for any reason, your child is unable to attend their club, please send a brief letter to the club leader beforehand, so we are aware of their whereabouts.
- If a child fails to attend a club for 2 weeks without a valid reason, their place in that club will be withdrawn. A letter will be sent informing you of this.
- If a club cannot take place for any reason, your child will be informed of this by the club leader, except in circumstances where cancellation could not be foreseen eg due to weather / illness of leader.
- If a club has to be cancelled at short notice due to unforeseen circumstances eg poor weather conditions / illness, your child will need to be aware of alternative arrangements for getting home without the need to make phone calls. Please indicate your choice of arrangement on the form so that we are aware and your child's safety is ensured. Children must go to their club as usual and will be dismissed by the club leader or a substitute following the arrangements you have indicated.
- We will endeavour to post any such changes on the message board of the school website www.woodfall.cheshire.sch.uk and a suitable message on the school answering machine.
- Finally, please ensure that your child knows the times their clubs begin and end, and do not arrive at school more than 5 minutes before a morning club begins as we cannot guarantee adequate supervision.

I confirm that I have discussed the above with my child and agree for class to attend the school activities overleaf.

If a club is cancelled due to bad weather etc. at short notice my child understands that they must:

- Go home with.....
- Walk home alone
- Stay in school until collected

Signed by Parent/Carer.....Signed by Child.....

Date.....