

# Parental Agreement for Early Years Funding Claim 2024-2025

Setting Name: Woodfall Primary and Nursery School Ofsted URN: 135019

## 1: CHILD'S DETAILS (As stated on Birth Certificate)

First Name		Middle Name/s	
Surname			
Name by which the child is known (if different to above)			
Date of Birth		Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>
Ethnic Group		SEN Provision	None <input type="checkbox"/> Early Years Support <input type="checkbox"/> EHC Plan <input type="checkbox"/>
Address			Postcode

## 2: DOB EVIDENCE (does the child meet the cut off for the claim period, see guidance note)

DOB Evidence		Date Seen	
Staff Name		Staff Signature	

## 3: ADDITIONAL DETAILS FOR WORKING FAMILIES ENTITLEMENT CHILDCARE

Eligibility Code		Parent / Carer NI Number	
Parent / Carer DOB		Parent Surname	

## 4: SETTING AND ATTENDANCE DETAILS

- You need to agree and complete this Declaration Form with each setting your child attends for their Entitlement of 15 or 30 hours per week to ensure that funding is paid correctly. Your child can use their funded hours across a maximum of 2 settings on the same site in a single day and a maximum of 10 hours per day.
- Please use **U** for 3 and 4 year old Universal Entitlement, **E** for Extended and Expanded Working Families Entitlements and **D** for 2 year olds in receipt of additional government support.
- Please visit [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) to find out about savings on any non-funded childcare hours.

Term	Summer Term 2024							
Setting Name:	Please the number of hours attended per day					Entitlement type: U only, U&E, E only, D	Total hours per week	No.of weeks per year (e.g. 38 or 51)
	Mon	Tues	Wed	Thur	Fri			
Total number of hours at setting per day								
Number of funded hours per day								
Funding Start Date:					Funding End date:			

My child is also attending the following settings for entitlement hours:

Total Daily Entitlement Hours								

## 5: EARLY YEARS PUPIL PREMIUM ELIGIBILITY FOR 3 & 4 YEAR OLDS

Early Years Pupil Premium (EYPP) is an additional sum of money paid to childcare providers for families in receipt of certain benefits (<https://www.gov.uk/guidance/early-years-pupil-premium-guide-for-local-authorities>) This funding will be used to enhance the quality of their early years' experience by improving the teaching and learning and facilities and resources, with the aim of impacting positively on your child's progress and development. For more information please speak to your childcare provider. If you feel that your child may qualify for the EYPP, please provide the following information for the main benefit holder to enable the Council to confirm eligibility:

Parents / Guardian Name		Parent / Carer Signature	
Parents DOB		NI or NASS number	

For children who have left care through adoption, special guardianship or a child arrangement order, please contact the Early Years Payments Team directly, evidence will be required

## 6: DISABILITY ACCESS FUND DECLARATION

Children who are in receipt of child Disability Living Allowance and are receiving Early Years Entitlements are eligible for the Disability Access Fund (DAF). DAF is paid to the child's early years setting as a fixed annual rate per eligible child. <https://www.gov.uk/disability-living-allowance-children/overview>

<b>Is your child eligible in receipt of Disability Living Allowance (DLA)</b>		<b>Yes / No</b>
<b>DLA Evidence</b>		<b>Date Seen</b>
<b>Staff Name</b>		<b>Staff Signature</b>
If your child is splitting their entitlement across two or more providers, please nominate the main setting (enter in the box below) where the Council should pay the DAF:		

## 7: DATA PRIVACY

In collecting your data for the purposes of checking your eligibility for the free entitlements, Early Years Pupil Premium (EYPP) or Disability Access Fund (DAF) the Council is exercising the function of a government department and is authorised to collect this data pursuant to Section 13 of the Childcare Act 2006. The Data Protection Act 2018 puts in place certain safeguards regarding the use of personal data by organisations, including the Department for Education (DfE), local authorities and schools. The act gives rights to those (known as data subjects) about whom data is held, such as pupils, their parents and teachers. This includes:

- The right to know the types of data being held
- Why it is being held, and
- To whom it may be communicated

Should you have any concerns relating to how your information or the information relating to your child/ren is being or will be used, please contact your provider or the Council.

<b>Privacy Notice Seen by Parent / Carer</b>	<input type="checkbox"/>	<b>Date</b>	
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## 8: PARENT / GUARDIAN DECLARATION

I (insert name) \_\_\_\_\_

of the address given above in Section 1. Confirm that the information I have provided above is accurate and true. I understand and agree to the conditions set out in this document and I authorise:

(Name of provider) \_\_\_\_\_

To claim Entitlement funding as agreed above on behalf of my child.

- I agree that the information I have provided can be shared with the Council and Department for Education, who will access information from other government departments to confirm my child's eligibility and enable this provider to claim Early Years Pupil Premium (EYPP) or Disability Access Fund (DAF) on behalf of my child.
- My provider has given me information about the Entitlement funding and I understand it is **free** at the point of delivery and that I cannot be charged for this in advance.
- A copy of the Privacy Notice has been made available to me by the above Provider
- I agree to the pattern of funded hours detailed on this form and that my child will attend regularly throughout the term and will not be absent without good reason. I will notify my provider if my child is absent. If I want to alter my child's hours or pattern of attendance I will check with my provider who will inform the Council where it affects the entitlement funding.
- I understand the Entitlement is capped at 570 hours (15 hours) or 1140 hours (30 hours) each year and if I choose a 'stretched offer' this may affect the remaining hours available to me if I move provider during the year.
- I cannot change the provider(s) detailed within the term without permission from my provider(s) and the Council. Permission will only be given in certain circumstances. If I change provider without permission the Entitlement funding will not necessarily follow my child and I agree to pay the fees at the new setting until the start of the next term.
- The Council is under a duty to protect the public funds it administers, and will use the information you have provided on this form for the prevention and detection of fraud. We may also share this information with other bodies responsible for auditing or administering public funds for these purposes. I understand that if I make a false or incorrect declaration on this form that leads to an overpayment or to a duplicate claim, I will be liable to return any overpayment of funded provision and any resulting administration or legal costs.

<b>Parent / Carer with legal responsibility</b>		<b>Childcare Provider</b>	
<b>Signed</b>		<b>Signed</b>	
<b>Print Name</b>		<b>Print Name</b>	
<b>Date</b>		<b>Date</b>	

<b>Term</b>	<b>Autumn Term 2024</b>							
<b>Setting Name:</b>	Please enter the number of hours attended per day					Entitlement type: U, U&E, E only, D	Total hours per week	No. of weeks per year (e.g. 38 or 51)
	Mon	Tues	Wed	Thur	Fri			
<b>Total</b> number of hours at setting per day								
Number of <b>funded</b> hours per day								
<b>Funding Start Date:</b>					<b>Funding End date:</b>			

<b>My child is also attending the following settings for entitlement hours:</b>								
<b>Total Daily Entitlement Hours</b>								

<b>DECLARATION</b>			
I confirm that I have re-read the Parent / Guardian Declaration in Section 8 and the Privacy Notice as detailed in Section 7 above and confirm that:			
I wish the setting named above to continue to claim entitlement funding on behalf of my child as detailed above			
<b>Parent / Carer with legal responsibility</b>		<b>Childcare Provider</b>	
<b>Signed</b>		<b>Signed</b>	
<b>Print Name</b>		<b>Print Name</b>	
<b>Date</b>		<b>Date</b>	

<b>Term</b>	<b>Spring Term 2025</b>							
<b>Setting Name:</b>	Please enter the number of hours attended per day					Entitlement type: U, U&E, E only, D	Total hours per week	No. of weeks per year (e.g. 38 or 47)
	Mon	Tues	Wed	Thur	Fri			
<b>Total</b> number of hours at setting per day								
Number of <b>funded</b> hours per day								
<b>Funding Start Date:</b>					<b>Funding End date:</b>			

<b>My child is also attending the following settings for entitlement hours:</b>								
<b>Total Daily Entitlement Hours</b>								

<b>DECLARATION</b>			
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<b>Parent / Carer with legal responsibility</b>		<b>Childcare Provider</b>	
<b>Signed</b>		<b>Signed</b>	
<b>Print Name</b>		<b>Print Name</b>	
<b>Date</b>		<b>Date</b>	